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| *Wisconsin Broadcast Engineers*  *IBEW LOCAL 2150* | MEMO |



Dear Per-diem member:

Re: Upcoming CBS & FOX Sports Eligibility

As summer sporting gets underway, I want to make sure that everyone who wants the opportunity to be contacted for work is prepared and eligible to be contacted.

With this in mind I must remind you that in order to be considered you must:

* Have in our 2025 files a current Utility Availability form dated 6/13/25
  + The 2024 forms are no longer applicable, and we must replace them annually

If you have been billed for regular and per-diem dues and still have an outstanding balance, please pay dues as soon as possible so you stay in compliance.

Selection of per diem workers will be done **directly from this local union office. The Union will initiate the call for work.**

* Due to concerns and complaints on how games and events are crewed the following guidelines have been put into effect:
  + **The Utility Availability forms must be filled out and returned to the Union office by close of business Friday, July 11, 2025 to be included in the core utility list**. Any forms returned after that date will be eligible for vacant openings that can’t be filled off the core utility log.
  + The Utility Availability request will be filled from the core utility list.
  + When a request from CBS or FOX Sports is received (which may be for 2-10+ individuals), this office will contact individuals through the list, for the entire requested number of Utilities\*
  + If time permits these individuals will be given 24 hours or until the next regular business day, whichever is shorter, to respond to our email/text and accept or decline the offer of work
    - Assignments will be given on a first-come first-served basis\*
    - If you fail to give a prompt response to our email, there will be no “guarantee” of a specific position or number of days available to you
  + If after 24-hours we have not received enough returned emails or calls, this office will continue emailing individuals on the list for as many remaining names as required
  + The next time CBS or FOX Sports emails us, the next person selected on list not emailed for the previous event will be the first on the new list to be contacted. \* A person that has not responded to a previous email moves to the bottom of the rotation.
  + Dropping out once crewed for a game or event, will move you to the bottom of the rotation for future events.
  + Employer requests for personnel are for specific times and day(s), there will be NO splitting of assignments, if you are unable to work the entire event then either elect to work a single day of work or none at all.

**\*This office reserves the right to automatically place specific skilled individuals as required by the vendors.**